



10(85)/Estab.III/HWB/15

Haryana Waqf Board

(Established by Home and Administration of Justice Deptt., Government of Haryana)
50, Sardar Patel Marg, Ambala Cantt. – 133001

EXPRESSION OF INTEREST

The Haryana Waqf Board, a body corporate established under Section 13(1) of the Wakf Act, 1995 by the Govt. of Haryana invites Expression of Interest from reputed Firms / Outsourcing Agencies for providing the following manpower under the Govt. of India Scheme "Strengthening of State Waqf Boards" purely on temporary, contractual & outsourcing basis for a period of **three months**:-

Sr. No.	Name & No. of position	Essential Qualification & Experience	Age	Consolidated remuneration inclusive all taxes and service charges.	Break-up of the consolidated remuneration and Service tax etc. to be quoted by the firm	
					Salary to be paid to the manpower	Service charge + Service tax
1	Accountant – 2	B.Com / B.A with Economics and retired Accountant from Haryana Govt. or Central Govt. having atleast 10 years experience or retired Accounts Officer (SAS Pass) from the Haryana Govt. or Public undertaking having atleast 10 years experience as Accountant/ Section Officer/ Accounts Officer	Below or up to 62 years	Maximum Rs. 27,000/-PM		
2	Legal Assistant – 2	Must be BA, LLB and retired Legal Assistant from Govt. of Haryana or Central Govt. or Haryana Public undertaking having at least 10 years experience.	-do-	Maximum Rs. 27,000/-PM		
3	Zonal Officer / Survey Assistant-1	Must be Graduate and Retired Kanungo having 20 years experience as Patwari / Kanungo from the Govt. Haryana or Public undertaking.	-do-	Maximum Rs. 27,000/-PM		
4	Waqf Officer - 1	Must be Graduate and Retired officer from any State Waqf Board having 10 years experience as EO/SO.	-do-	Maximum Rs. 20,000/-PM		

Terms & Conditions:-

- The firm / outsourcing agency have atleast 20 years experience of providing qualified and experienced manpower to the reputed organization.
- The firm / outsourcing agency will submit CVs of the candidates to be deployed for taking interviews by the Board.
- Salary will be paid to the manpower in time under intimation to the Board.
- All rights are reserved with the Haryana Waqf Board.

The interested firms/outsourcing agencies which fulfill the aforesaid terms & conditions may apply to the Chief Executive Officer, Haryana Waqf Board, 50, Sardar Patel Marg, Ambala Cantt. – 133001 by **31st August, 2015 upto 5:00 PM** alongwith their company profile.

Sd/-
Chief Executive Officer